

## AGENDA

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**Meeting:** Audit  
**Place:** Council Chamber - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 26 January 2016  
**Time:** 2.00 pm

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Please direct any enquiries on this Agenda to Will Oulton of Democratic Services, County Hall, Trowbridge, direct line (01225) 713935 or email [william.oulton@wiltshire.gov.uk](mailto:william.oulton@wiltshire.gov.uk)

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### Membership:

Cllr Richard Britton (Vice  
Chairman)  
Cllr Rosemary Brown  
Cllr Tony Deane (Chairman)  
Cllr Stewart Dobson  
Cllr Julian Johnson  
Cllr Stephen Oldrieve

Cllr Jeff Osborn  
Cllr Linda Packard  
Cllr Sheila Parker  
Cllr David Pollitt  
Cllr James Sheppard

### Non-Voting Members

Cllr Baroness Scott of Bybrook  
O.B.E

Cllr Dick Tonge

### Substitutes

Cllr Terry Chivers  
Cllr Peter Evans  
Cllr Nick Fogg MBE  
Cllr Mike Hewitt  
Cllr George Jeans  
Cllr David Jenkins

Cllr Jacqui Lay  
Cllr John Noeken  
Cllr Helen Osborn  
Cllr Mark Packard  
Cllr Ian West

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## **Part I**

### **Items to be considered while the meeting is open to the public**

**1 Apologies and Membership Changes**

**2 Chairman's Announcements**

**3 Minutes of the Previous Meeting (Pages 5 - 10)**

To confirm and sign the minutes of the Audit Committee meeting held on 27 October 2015.

**4 Members' Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

**5 Public Participation and Committee Members' Questions**

The Council welcomes contributions from members of the public.

#### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

#### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda (acting on behalf of the Corporate Director) no later than 5pm on Wednesday 20 January 2016. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

- 6 **KPMG - Annual Audit Letter 2014/15** (*Pages 11 - 18*)
- 7 **KPMG - Annual Report on grants and returns work 2014/15** (*Pages 19 - 26*)
- 8 **KPMG - External Audit Progress Report and Technical Update**  
(*Pages 27 - 46*)
- 9 **Internal Audit 2015/16 Third Quarter Update Report** (*Pages 47 - 74*)
- 10 **Information Governance** (*Pages 75 - 80*)

11 **Date of next meeting**

To note that the next regular meeting of the Committee will be held on Tuesday 08 March 2016.

12 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**Part II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

**None.**